National Chengchi University Application Form for Changing Master's and Doctoral Advisors and Thesis Titles

Student ID	Name	Contact Phone or Email	Department/Institute/Program

Change Items	☐Change Thesis Advisor ☐Change Thesis Title（By Department/Institute/Program）			
Reason for Change			Student Signature	Date: ____
Original Thesis Title	Chinese			
	English	(optional)		
Proposed New Thesis Title	Chinese			
	English	(optional)		

	Current Advisor	New Advisor (including continuation)	
Advisor's Comments and Signature		◇NCCU Staff ID Number：_____ ◇External (Please attach a brief resume)	
Department/Institute/Program Clerk Signature		Department/Institute/Program Chair Signature	

Clerk of Registration Section	Original Application Time: Fall / Spring Semester of Academic Year _____ ☐Advisor qualifications meet relevant regulations ☐Degree exam not applied for this semester ※If the first degree exam is failed and the advisory fee has been disbursed, please inform the student to bear the cost for the new advisor. ※The advisory fee for executive programs follows specific regulations	Director of Registration Section		Vice President for Academic Affairs	
Remarks	Registration Section System Update Date, Clerk Signature: Date：_____				

Notes:

1. For changing the thesis title, please confirm if the thesis aligns with the department's specialization.
2. If the new advisor is an external teacher, please attach a brief resume of the external advisor.
3. The qualifications for master's and doctoral thesis advisors are the same as those for degree exam committee members. For qualifications, refer to Points 6 and 7 of the NCCU Graduate Degree Exam Guidelines.

National Chengchi University Master's and Doctoral External Advisor Brief Resume Form

Student ID	Student Name	Department/Institute/Program	
External Advisor Name			
Affiliation			
Position			
Email			
Contact Phone			

The university will use the provided information for accounting, tax, and health insurance reporting, retaining it for 10 years as required by law. By completing this form, you consent to the collection, processing, and use of your data for these purposes. You may request access, correction, or deletion of your data in accordance with the Personal Data Protection Act.

ID Number			
Household Registration Address (for comprehensive tax reporting)	If account information is already stored at NCCU, you may skip the following:		
Post Office Name (Bank Name and Branch)	If account information is already stored at NCCU, you may skip the following:		
Post Office Code (Bank Branch Code)	If account information is already stored at NCCU, you may skip the following:		
Account Number	If account information is already stored at NCCU, you may skip the following:		

Notes:

1. External advisors refer to those who meet the qualifications for thesis advising but do not have an NCCU employee ID number.
2. Please accurately fill in the household registration address and account information for processing the thesis advisory fee. If account information is already stored at NCCU, only the national ID number needs to be filled.
3. The qualifications for master's and doctoral thesis advisors are the same as those for degree exam committee members. For qualifications, refer to Points 6 and 7 of the NCCU Graduate Degree Exam Guidelines.